



# University of California, Berkeley Art Exhibition & Loan Agreement

## INSTRUCTIONS

Please fill out the **Lender** and **Signatures** sections to the best of your ability.

### EXHIBIT & SPONSORING

Exhibit Name Community Connections: Resiliency and Creativity during COVID-19 Start Date 10/9/2021 Finish Date TBD  
 Exhibit Location: Museum Floor, 1 Centennial Drive, Berkeley, CA 94720-5200, online if permitted Deadline for materials: N/A  
 Sponsoring Dept: Lawrence Hall of Science, University of California, Berkeley Ph: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Dept. Contact: Dee W. Perry Email: dee.w.perry@berkeley.edu Ph: 510 642-5132

### LENDER

Lender's Name: \_\_\_\_\_ Ph: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_ Ph: \_\_\_\_\_  
 If UC Employee or Student, Name of Department: N/A Ph: N/A  
 (Lender's name for exhibit label, catalog, publicity): Name: \_\_\_\_\_ Age: \_\_\_\_\_ Home City: \_\_\_\_\_

### SHIPPING

Deadline date of arrival: N/A Shipment via: N/A Ph: N/A  
 Address from which object is to be shipped/picked up: To be picked up from The Lawrence Hall of Science, 1 Centennial Drive, Berkeley, CA 94720  
 Address to which object is to be shipped when exhibit is over: N/A, objects must be picked up at LHS or at partner sites no later than Sunday, 5/1/2021

### SIGNATURES

I agree to the Terms and Conditions Governing Loan Agreement. I understand that failure to meet the requirements of this agreement may result in the cancellation of the loan/exhibition.

_____ Signature of Lender/Authorized Agent	_____ Print Name & Title	_____ Date
_____ Signature of Guardian if Lender is a Minor	_____ Print Name & Title	_____ Date
_____ Signature University/Authorized Agent	_____ Print Name & Title	_____ Date

## BELOW FOR OFFICE USE ONLY

### STATEMENT OF CONDITION

### SPECIAL CONDITIONS



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## DESCRIPTION OF PROPERTY

If multiple objects are loaned, please attach detailed schedule of all objects and associated values. For each object, answer all questions indicated below

Artist: \_\_\_\_\_ Title/Date: \_\_\_\_\_ Value: \_\_\_\_\_

Description of Medium: \_\_\_\_\_

Painting, drawing, photo size (H x W, excl. mat & frame): \_\_\_\_\_ Sculpture size (HxWxD, excl. base): \_\_\_\_\_

Frame, pedestal, etc. (HxWxD):: \_\_\_\_\_ May we reframe, re-mat (Y OR N): \_\_\_\_\_ May we substitute Plexiglas for glass (Y OR N): \_\_\_\_\_

Photography: Is B & W photograph available (Y or N) \_\_\_\_\_ Is color transparency available (Y OR N): \_\_\_\_\_ May we reframe, re-mat (Y OR N): \_\_\_\_\_

Do you own the copyright to the work (Y or N): \_\_\_\_\_ If not, who does: \_\_\_\_\_

Digital Work: Length: \_\_\_\_\_ How work will be delivered: In person or online \_\_\_\_\_ May we make a back-up copy (Y or N) \_\_\_\_\_

Display requirements, \_\_\_\_\_

May we display part or all on the Internet as part of the Exhibit (Y or N) \_\_\_\_\_ May we use part or all in print or digital publicity (Y or N) \_\_\_\_\_

May we remove the object from display to show to visitors (Y or N) \_\_\_\_\_ May we allow visitors to touch the object (Y or N) \_\_\_\_\_

Condition: \_\_\_\_\_

A condition report will be completed for each object when it arrives at the University. A copy will be sent to the lender and a copy will be kept on file.

Special handling requirements: \_\_\_\_\_

## TERMS & CONDITIONS GOVERNING LOAN AGREEMENT

1. The conditions set forth on this form apply to all objects lent to the University and cannot be altered, changed, waived or otherwise amended except as agreed upon in writing
2. The University will exercise the same care with respect to loans as it does in the safekeeping of comparable works owned by the University.
3. University will insure the items in Exhibition while they are in the University's care, custody or control. The Lender will provide University with an itemized schedule of all items in the Exhibition and their declared value.
4. Unless the University is notified in writing to the contrary, it is understood that objects lent to it may be photographed by the general public.
5. Any object lent to the University for exhibition shall remain in its possession, or the possession of Borrowers participating in the exhibition for which it has been borrowed, for the time specified on the face of this form. If the legal ownership of an object changes while the object is held by the University, the new owner will be required to establish his or her legal right to the object in a manner satisfactory to the University. It is incumbent upon the lender to notify the University of any change of address.
6. The University has sole discretion as to whether, for how long, and in what manner objects loaned to it shall be exhibited. The University also has the right to determine which written and interpretive materials will accompany the exhibition.
7. In the event of any conflict between this agreement and any writings, forms, or documents of the lender, the terms of this agreement shall be controlling.

The aforesaid conditions shall apply to all objects sent to the University on loan and cannot be altered, changed, waived or otherwise affected except by written agreement of both parties. In signing this agreement, the undersigned warrants, represents, and certifies that he or she is the legal owner or authorized agent of the legal owner of the property described on this form.

This agreement is entered into by the Regents of the University of California, on behalf of the Department indicated below, and the Lender (subject to the Terms and Conditions Governing Loan Agreement). Department to retain this Agreement in department files with copy to Office of Risk Services (2199 Addison Street, Suite 615 – MC: 1120 or fax to 510-643-0281) if artwork is covered by UC Fine Arts Insurance.